



**Huron St. Peter
School
Reopening Plan
2020-2021**

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Letter from the Principal

July 31, 2020

St. Peter Family,

Welcome back! I am so thankful to finally be able to welcome our students back into the school year. While we know that safety is a major concern going back to school this year, we also know that children learn best at school with their teachers and peers. St. Peter School has been working with the Erie County Health Department to make sure students stay as safe and healthy as possible in their 'typical' school environment.

To be successful in the reopening of St. Peter School for in-person classes, we must work together. More than ever, we all need to do our part in complying with these protocols so that all students can safely return to school. This success will rely heavily on the cooperation of parents and students with these protocols. To keep COVID-19 cases to a minimum, parents must check their child for symptoms before sending them to school each day. Keeping an open line of communication about any symptoms or exposures will be of the utmost importance.

While in school, classes will be considered small families and kept together as much as possible. We will use social distancing, frequent cleaning, frequent hand washing, and protective equipment throughout all areas of the school day. While no one prevention can be considered foolproof, it is believed that the layering of preventions will protect students and staff while in school. We hope to minimize the risk of transmission as much as possible.

If a student or staff member tests positive for COVID-19, they will self-isolate at home until they have recovered. The Erie County Health Department will communicate with confirmed COVID-19 cases and their guardian(s), as well as school leaders. Erie County Health Department contact tracers will use strict protocols to identify all of the close contacts of a confirmed case, and will call you if your child is a close contact. Close contacts are required to quarantine (stay at home) for 14 days to make sure they do not have COVID-19 and to make sure they do not pass it to others. St. Peter School will work with you to keep your child learning during the stay at home period.

The following pages outline our plan for three different types of learning environments. The bulk of this document addresses the protocols that will be implemented by St. Peter School in September 2020, with our most restrictive protocols, and will remain in effect throughout the period that COVID-19 transmission remains a threat to our school community. However, this plan does briefly address learning with less restrictive protocols and remote learning. *Information in this document takes precedence over our Parent and Student Handbook until Erie County is determined to be in the minimal risk category.* These protocols incorporate guidance given to us by the CDC, American Academy of Pediatrics and the Diocese of Toledo. Of course, as guidance or mandates change, we will update our plan and keep all families informed.

Please read the following pages carefully and familiarize yourself with these protocols. If we partner together, we can make this a great year for all!

Sincerely,



Margaret Drew

Types of Learning Environments 2020-21 School Year

Throughout the school year, we may be required to move between different types of learning environments. We are defining these learning environments as shown below. On September 2, 2020, we will reopen our school for in-person learning, and we will be following our plan for ***“Most Restrictive Protocols.”***

This document specifically addresses protocols for this type of learning environment. This phase allows us to have in-person learning, but we must be very restrictive in our protocols to ensure the safety of our students and faculty/staff. We will use guidance from the CDC, diocese, and local/state officials to determine when it is appropriate for us to move to less restriction. We are prepared to move seamlessly between these three types of environments. Our faculty, students, and parents will be prepared for any of these situations, as they arise.



Most Restrictive Protocols: In Detail

Arrival



- School doors will open for arrival at 8:00am each day.
- K-8 students must wear their mask when exiting the car and entering the building.
- *ALL students will proceed directly to their classrooms upon temperature check and entry.*
- Preschool – Grade 3 will enter through the marked door into the Narthex (C). They will follow the floor markers and proceed toward the Gathering Space where they will be temperature checked. They will continue through the Gathering Space and enter the cafeteria door off Main Street.
- Grades 4-7 will enter through the marked door into the Narthex. They will follow their floor markers and proceed toward the main school entrance (D) where they will be temperature checked upon entrance.
- Morning Algebra and Grade 8 students will enter through the Huron Street cafeteria door marked Grade 8 (B). Upon arrival, they will be temperature checked and proceed down the stairs immediately to their classroom in the cafeteria.
- Bicycle riders and walkers will use the Grade 8 door.
- Parents are not allowed in the school building except under extenuating circumstances; adults entering the building will have to respond to the health screening questions and have a temperature check. Parents must wear masks, practice social distancing, and wash or sanitize hands prior to entering.
- If a child is tardy, parents are asked to walk the child to the main school doors (D). An office staff member will meet the parent and child at the door and assist in signing the child in for the school day.

Dismissal



- If a student needs to be dismissed early, parents should proceed to the main doors (D), ring the bell, and a staff member will bring the child to the door.
- For dismissal, we will utilize a staggered protocol:
 1. Bus riders
 2. Walkers/bike riders
 3. Car riders in alphabetical order:
 - A - F
 - G - M
 - N - S
 - T - Z
- We ask that parents do not congregate in or around the Narthex during dismissal. Once your students have exited the building, please proceed to your car.

Before School Care

- When school begins and we are following the Most Restrictive Protocols, Morning Kids Club will not be offered. This is due to limiting the exposure of students across multiple grade levels.

In the Classroom

- Classroom desks are spaced 6 feet apart.
- Students will:
 - wear face masks (K-8). On August 4, 2020, Governor DeWine stated that all K-12 students will wear masks while in school. See coronavirus.ohio.gov. Preschool students will wear masks when entering and exiting the building, as well as during Circle time. This policy will be reviewed on a continuous basis. Effective October 5, students are able to take mask breaks for no longer than 5 minutes per hour at each teacher's discretion.
 - keep all supplies within his/her desk area. There will be no sharing of classroom supplies at all. Effective November 2, 2020, students will be able to utilize lockers and cubbies to store winter clothing and accessories.
 - distance six feet apart from others
- Students will not be permitted to remove their masks while at their seats and using the protective desk shields unless it is during a teacher-initiated mask break, not to exceed 5 minutes per hour.
- Teachers will also maintain six feet of spacing between themselves and students as much as possible and will wear masks.
- As much as possible, students will remain in their classroom. Grades 5-8 teachers will rotate to classrooms so that students will avoid sharing learning spaces.
- Art, Music, Spanish and Computer classes will occur in the homeroom classrooms. PE will be outside as much as possible, weather permitting.
- When a class of students moves to a shared learning space, such as the ROCK, all students will wash hands before and after the class period.
- Students should bring reusable water bottles to school each day. . St. Peter School is currently installing water bottle refill stations.

Hallway Movement

- Students should keep six feet of distance between persons in the hallways, when possible.
- Face masks will be worn by all persons in hallways and common areas.
- Floor markers will be used at six-foot intervals where line formation is anticipated.
- Lockers and cubbies will not be assigned at this time.

Specials: Art, Music, Band, Computer Lab and PE

- Weather-permitting, PE will occur outside as much as possible.
- Students will not be permitted to use locker rooms for changing. Therefore, students in grades 4-8 are permitted to wear the gym uniform to school on their P.E. days.
- All students are required to have a separate pair of tennis shoes for PE class.
- Art, Spanish, Music and Computers will occur in the homeroom classrooms.

- Music class will consist of general music with a focus on music theory and history, while we are under our Most Restrictive Protocol. There will not be Band Class under this protocol.

Dining

- For the 2020-21 school year, St. Peter School will not be offering a hot lunch. Students will need to pack a lunch every day.
- Students will not have access to a refrigerator or microwave. All food should be prepared and ready to eat. Parents of younger students should pack lunches that their child(ren) are able to open themselves. Plastic pudding and fruit cups, fruit which requires peeling, should only be sent if the child is capable of opening and eating them independently. Please practice with your child(ren).
- Students will eat in their classrooms. Weather permitting, teachers may take classes outdoors to eat and have recess. The number of students in one outdoor area will be limited.
- Drinks brought from home should be limited to water or juice.
- No glass containers.
- Handwashing will occur every day prior to and after lunch.
- If a child forgets to bring lunch, we will contact the parent.

Recess

- Students will be encouraged to maintain social distancing and play in small groups and with other children in their class.
- Number of students on the playground will be monitored and limited.
- Facemasks for students will be optional during recess when students are spaced 6 feet apart or more.
- Teachers will keep six feet apart from students during this time.
- Playground equipment will be cleaned throughout the day in accordance with CDC guidelines.

Mass, Gatherings, and Extracurricular Activities

- The School Mass schedule will continue to be weekly, typically on Fridays.
- Students will sit as a class and will continue to social distance from their peers.
- If a parent is not comfortable with their child attending Mass, those students may arrive on Mass day at 9:20AM. The student will be met at the main entrance door and temperature checked, then proceed directly to his/her classroom.
- School Masses will only be attended by school staff and students.
- Students and staff will be required to wear facial masks during Mass.
- Students and teachers wash hands before and after every Mass.
- Assemblies will be postponed until further notice.

Masks

- Students and teachers must keep a face covering with them at all times.
- Preschool students are required to wear a mask when entering and exiting the building, and during Circle time.
- K-8 students will wear a mask during school unless it is during a teacher-designated mask break.
- Teachers and staff members will wear a mask at all times.
- Masks can be any color or design but must be school appropriate and not distracting.
- Students/staff members are exempt from wearing a mask if a Doctor's note is on file.

Visitor/Student Pickup Procedures

- Parents and visitors are not allowed in the school building except under extenuating circumstances; adults entering the building will have to respond to the health screening questions and have a temperature check. Parents must wear masks, practice social distancing, and wash or sanitize hands prior to entering.
- Strict records, including date, time, and health screen sheets, will be kept of non- school employees entering and exiting the building.
- If a child is tardy, parents are asked to walk the child to the main school doors. An office staff member will meet the parent and child at the door and assist in signing the child in for the school day.
- If a student needs to be dismissed early, parents should go to the main school door (D) and ring the buzzer. A staff member will bring the child to the door as well as the sign-out sheet.

Preschool Protocols

- Preschool classes will maintain a 1:9 ratio within classrooms.
- Students will remain within their own classroom group. Teachers will rotate between classrooms.
- Hands will be washed frequently and upon entering or exiting the classroom.
- All manipulatives and classroom supplies will be closely monitored for cross-contamination between students. There will be no shared toys/materials between students.
- Toys/materials that cannot be sanitized and cleaned will not be available.
- All nap time materials will be individually stored. Cots will be sanitized after each use and blankets/pillows will be washed weekly.
- Social distancing will be observed during large group instruction.
- Facial masks are optional for preschool children except for arrival, dismissal and Circle time.

Daily Protocols for Screening Students and Staff

- Student's temperatures will be checked every morning upon arrival to school. Any student with a temperature of 100.4 will not be permitted in the building and the parent will be called immediately to pick up the child.
- All faculty/staff members will check his/her temperature each morning, complete a five-question symptom survey, and log the information for tracing purposes.

- Children who fall ill at school will be placed in our new clinic space and required to wear a mask. Parents will be contacted, and the ill child will need to be picked immediately up from school
- Students sent home from school must be kept home until they have completely recovered as defined by CDC guidelines. Please see the [Returning to School](#) detail in the Appendix of this document.

Responding to Staff and Students Presenting Symptoms

- If a student or adult tests positive, St. Peter School will contact the Erie County Health Department. The health department will trace close contacts (those who spent more than 15 minutes in close proximity to the student) so that they can be quarantined at home. Classmates must be closely monitored for any symptoms. At this time, testing of all students in the class is not recommended; only those who develop symptoms require testing.
- Parents will be notified of the presence of any positive cases in the classroom and/or school to encourage closer observation for any symptoms at home. Parents must check the student's temperature at home every morning using oral, tympanic, or temporal scanners; students with a temperature of 100.4 or above must stay home and consider coronavirus testing if no other explanation is available.
- Parents must ask their children or monitor for any cough, congestion, shortness of breath, or gastrointestinal symptoms every morning. Any positives must prompt the parent to keep the student home from school and seek out testing.
- Students sent home from school must be kept home until they have tested negative or have completely recovered according to CDC guidelines.

Responding to Positive Tests Among Staff and Students

- In the event of a positive test among staff or a student, the classroom or areas exposed will be immediately cleaned and disinfected.
- If the person was in the school building without a face mask, or large areas of the school were exposed to the person, short-term dismissals (2-5 days) may be required to clean and disinfect the larger areas. This decision will be made in concert with the local public health department.
- Cleaning staff will wear PPE when cleaning these areas.
- If a teacher tests positive and is able, remote learning will occur with a proctor in the classroom.
- If a student tests positive, remote access to the classroom will be available.

Cleaning Protocols

- Cleaning will occur at an increased tempo. This includes classrooms, shared spaces, and restrooms.
- Frequently touched surfaces, including light switches, doors, benches, bathrooms, etc., will undergo cleaning with an EPA-approved disinfectant or dilute bleach solution frequently, but no less than daily.
- Classrooms will undergo cleaning with an EPA-approved disinfectant or dilute bleach solution frequently, but no less than daily.

- There will be no sharing of materials between students.
- Computers, math manipulatives, art supplies, and instruments will be assigned to individual students, not shared.
- Student desks will be wiped down with an EPA-approved disinfectant or dilute bleach solution frequently, but no less than daily.
- Playground equipment and athletic equipment will be cleaned with an EPA- approved disinfectant or dilute bleach solution frequently, but no less than daily. If equipment is shared by multiple classes of students throughout the day, the cleaning will occur between classes.
- Staff will wear gloves and face masks when performing all cleaning activities.

Appendix

ECHD: When Someone Gets Sick



When Someone Gets Sick

Isolate

Students and staff who become sick at school or arrive sick will be immediately isolated and sent home as soon as possible.



Clean

Areas used by the individuals with COVID-19 will be closed off. Cleaning staff will clean and disinfect all areas (e.g., offices, bathrooms, and common areas) used by the ill persons.

Coordinate

The school will immediately notify the Erie County Health Department, who will help administrators determine a course of action.



Communicate

Use the established channels of communication to communicate dismissal decisions and the possible COVID-19 exposure with staff, parents, and students.

Closure

A short-term building closure may be considered if multiple linked cases are identified.





Returning to School

Any student or staff member who has received a laboratory-confirmed diagnosis of COVID-19 or who is SUSPECTED of having COVID-19 must meet all of the following criteria before returning to school or work.



At least 10 days from symptom onset or positive test.

The person who has or is suspected of having COVID-19 must be off school or work for at least 10 days from the onset of symptoms or from the date of the positive test (whichever occurs first).



At least 24 hours fever free

The person must be fever free for at least 24 hours without the use of fever-reducing medications, such as aspirin or Tylenol.



Overall improvement in symptoms

The person's symptoms must be improving overall for at least 24 hours, but do not need to be completely resolved before returning to school or work.

(Please Note: Some symptoms, such as loss of taste and smell, may take several months to return to normal and should not prevent a person from returning to work if they meet the other criteria.)

Schools and employers should not require students or staff to provide a negative coronavirus test result or a note from a healthcare provider before returning to school or work.

ECHD: Quarantine



Quarantine

If a student or staff member is identified as a close contact to a positive or suspected case of COVID-19, they will be placed on a quarantine.

14 day quarantine

The person who has been in close contact with a positive or suspected case will be contacted by the Erie County Health Department and notified that they are on quarantine. They will be required to stay home for at least 14 days from their last contact with the sick person.

Symptom monitoring

The quarantined person will monitor themselves for symptoms and report to the Erie County Health Department daily.

Release from quarantine

If the person does not develop symptoms of COVID-19 during their quarantine period, they will receive a letter releasing them from quarantine. If they do develop symptoms, they will coordinate with the health department and their primary care provider for testing.

Schools and employers should not require students or staff to provide a negative coronavirus test result or a note from a healthcare provider before returning to school or work.

Less Restrictive Protocols Required

We are hopeful to move into this type of “business as usual” learning environment very soon. Although this phase will still require minimal adjustments to our safety protocols, this would be our least restrictive model. We will use guidance from the CDC, diocese, and local/state officials to determine when this phase is appropriate for our school.



Staff and students are temperature checked upon entering the building.



Middle school classes and specials classes will transition to different classrooms



Use of outdoor spaces as extensions of learning environments



Reinforced hygiene routines and techniques to promote good health



Continued disinfection protocols, including daily cleaning and frequent sanitation of high-touch



Use of face coverings to be determined by the CDC and local/state health officials



Blended learning platforms utilized to ensure preparedness for remote learning, if necessary



Most grades have one-to-one devices assigned for use at home and school.

Remote Learning

Although this is our least preferred phase, we are well prepared to provide our students with excellent instruction via remote learning platforms, if needed. We will introduce students and parents to these platforms during the month of August and will be ready to transition seamlessly between all phases, when deemed appropriate. We will use guidance from the CDC, diocese, and local/state officials to determine if and when remote learning is necessary.



No students or faculty/staff in school. Students learning occurs at home.



Daily schedule to ensure routine, predictability, support, and school-wide cohesion



Teacher-guided instruction via Google Classroom.



A mix of whole group, small group, and individualized instruction, based on the needs of learners



Streamlined platforms utilizing Google technology



Office hours for one-on-one and small group feedback and support.



Conduct needs assessments to determine needed materials and supports.



Most grades will have one-to-one devices assigned for use at home.